

APPENDIX C

SAMPLE HOUSING CODE ENFORCEMENT MASTER CONTROL CARD

Suggested minimum size card 4 x 6 inches (102 x 152 mm). Entries suggested on the card may be changed or altered to fit local conditions.

HOUSING CODE ENFORCEMENT MASTER CARD

Address _____

Owner _____ Address _____

Agent _____ Address _____

Subdivision _____ Block _____

Lot _____

Type Building _____ No. of Stories _____

Occupancy _____ Zoning _____

No. of D.U. _____ No. of Occupants Exceeding No. Permitted _____

Owner Occupant _____ Renter _____

Water Closets _____ Lavs. _____

Tubs/showers _____ Sinks _____

Building St'd _____ Sub-St's _____

D.U.'s Sub-Std. _____

Condition Indicates: Conserve _____ Rehabilitate _____

Demolish _____

Inspected _____ Dates of Notices _____

Dates of Hearings _____

Determinations _____

Permits Issued _____

Follow Up Inspections _____

Violations Corrected _____

